COMAS Electronics

Failure Report No _____

Incident data

	To be filled by customer support	Comments
Ship		
Date		
Received by		
Location		
Customer Complain		Try to get problem details
Contact person		
Company		
Next harbor		

Investigation and Repair Results

	To be filled by repair personnel	Comments
Technician		
Date		
Location		
Findings		Note differences from customer complain
Diagnose		Reason for failure
Actions		
Test results		
Report to		Person to accept the repair
Accepted		Signature

Further Actions

	To be filled by technical department	Comments
Engineer		
Is the failure random?		
Reason for failure		Underlying problem
Actions needed		
Changes done		
Other related incidents		
Closing date		Fill if resolved